



## One Page Resource: Administration– At a Glance

### What should you look for in your PreK classroom.....

Use the check list below to see “at a glance” if your PreK room is using some visible best practices. If you answer no to any of the below questions, address these issues with the classroom staff and/or PreK consultant and find ways to strengthen those areas in the classroom together!

YES	NO	
		<u>At least 50% of the items displayed on the walls, backs of book cases and any surface in child's line of sight is the children's own work</u> (drawings, 3-D sculptures, painting, etc.). This includes any sort of calendar area, parent board or permanent display.
		The children's <u>artwork looks different from each other</u> – there should not be 20 trees that all look the same, have the same decorations, in similar places, etc... This promotes process oriented artwork.
		Listen to noises of the room – <u>is there a positive tone?</u> Do you hear pleasant noises, laughing, conversation, etc... or is there arguments, crying?
		Look for a lesson plan – <u>is there one displayed and easily accessible to families</u> and visitors of the classroom?
		<u>Does the lesson plan contain at least two pages</u> – one which tells you what is going on in the center areas and one which tells you what is going on in large and small groups?
		Pick up and look at several toys or items in the corners of the shelves and room – <u>are the toys generally clean and in good repair?</u>
		What are the teachers doing? <u>Are teachers sitting at the children's level</u> the majority of the time?
		What are the teachers doing? <u>Are teachers actively engaged with the children in the room?</u> Teachers should not be sitting at their desks, doing paperwork or any other adult behavior where the children are not involved.
		What are the teachers doing? <u>Are teachers using materials as if a child were using them?</u> Teachers should be interacting with the children as the children use the materials. If teachers are using the materials, they should use the materials in the same way as the children (i.e. draw or build as a four-year-old would, not as an accomplished artist or master block builder)
		Room arrangement: <u>are there clearly defined learning centers in the classroom</u> (i.e. dramatic play, blocks, writing, book nook, etc.)?