



**New Mexico PreK Observational Assessment Process
Calendar of Implementation**

*Programs should identify **their** collection dates using the form below.*

Submission Cycle # of

Collection Period (enter dates)	Completed Quick Look Documentation (enter EI #s)	Completed Portfolio Documentation	Sharing with Consultants	Sharing with Families	Reporting to State
1: _____ - _____	None – get to know the children	None – get to know the children	None	Ongoing	None
2: _____ - _____	EI's _____ _____ _____ _____	Begin to collect portfolio documentation on any of 4 EI's: #7.2, #8.3, #11.3, #14.1 (with #'s 6.1,17.4, 20.1, 20.2, 25.3 & 27.1 embedded) & EI #13.1 documentation	Any documentation completed	Ongoing	None
3: _____ - _____	EI's _____ _____ _____ _____	Approximately 50% of portfolio documentation on EI's above	Approximately 50% of portfolios complete and completed Quick Looks	Ongoing	None
4: _____ - _____	EI's _____ _____ _____ _____	Continue to complete remaining portfolio documentation	Any documentation completed	Ongoing	None
5: _____ - _____	None or finish up above	Complete 100% of portfolio documentation	All portfolios completed and completed Quick Looks	Family/Teacher Conferences in alignment with submission deadline	Report rubric ratings online by submission deadline: